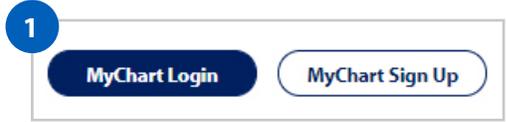


# HOW TO: Schedule Your Onsite Biometric Screening



## STEP 1: Begin by creating or logging into your QuadMed MyChart account.

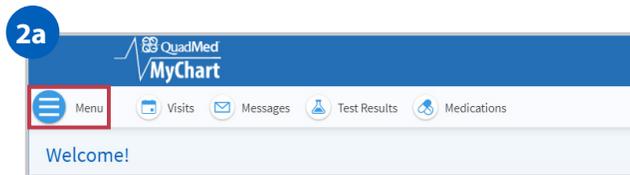
- Visit [myquadmed.com/quad](https://myquadmed.com/quad) and use the buttons at the top of the page to log in to or sign up for MyChart.
- If you need assistance logging in or creating a new account, contact QuadMed Patient Support at [patientsupport@quadmedical.com](mailto:patientsupport@quadmedical.com) or 888.417.1001.



## STEP 2: Access Health Screenings in MyChart.

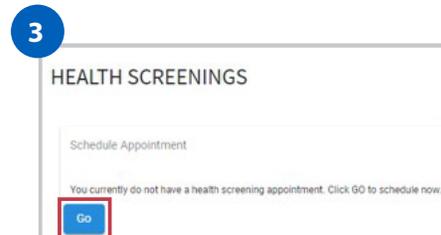
2a Once logged in to MyChart, click on Menu.

2b Under Wellness, select Health Screenings.



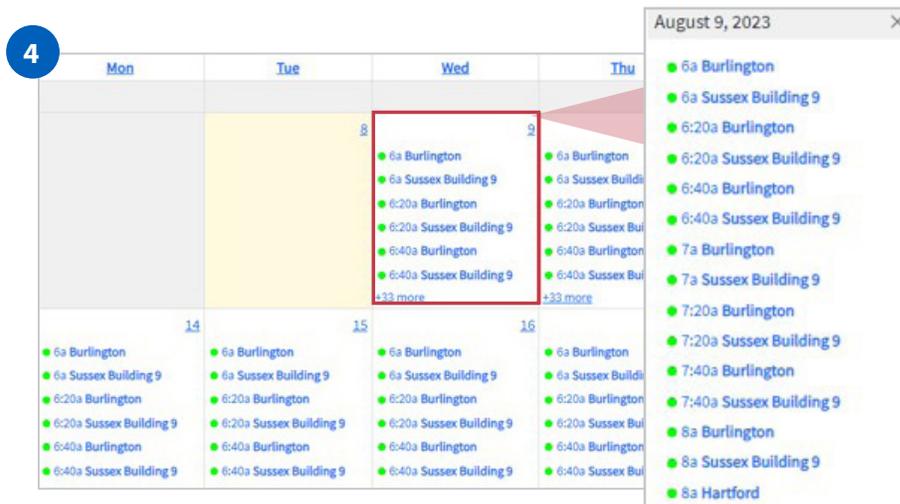
## STEP 3: Schedule your health screening appointment.

On the Health Screenings page, **select GO** in the Schedule Appointment box.



## STEP 4: Click on your preferred time slot.

From the Calendar view, scroll to your preferred month using the arrow buttons on the top right or look for your desired screening location. **CLICK ON YOUR PREFERRED TIME SLOT.** To see ALL available dates, times and locations for a day, **CLICK +MORE.**



## STEP 5: Schedule your health screening appointment (continued)

Review the event details and click **SCHEDULE** to make your appointment.

**5** Confirm Biometric Appointment

Site: Burlington  
Location: Training Room  
Date: Aug 16, 2023  
Time: 6:00 - 6:20 am

Please fast for 8 hours before appointment.

## STEP 6: Appointment confirmation.

Once your appointment is scheduled, you will see it reflected in the Scheduled Appointment box.

**Please Note:** You can cancel your appointment by **CLICKING THE BLUE CANCEL BUTTON**. If you need to reschedule your appointment, select a new date and time and hit Schedule. Once complete, the new appointment will be displayed in the Scheduled Appointment box.

**6** Scheduled Appointment

You are scheduled for a Health Screening:

Burlington	Aug 16, 2023 - 6:00 AM	Quad
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### NOTE:

**Immediately after scheduling an appointment you will receive a confirmation email. 48-hours before your scheduled appointment you will also receive a reminder email. All emails will be sent to the email address connected to your MyChart account.**

**NEED HELP SCHEDULING?** Email [biometric screenings@quadmedical.com](mailto:biometric screenings@quadmedical.com) if you require additional assistance.